

Procedure 4.1513

Hostage Situation on Campus Procedure

Dial 911 on any cell phone or Dial 9-911 on any campus phone, OR:

Dial 9-943-8721 on any on campus phone or 943-8721 on any cell phone for the BCCC Police Duty Officer:

1. Tell the Duty Officer:
 - a. Your name
 - b. The exact location of the hostage taker
 - c. How many hostages has he/she taken
 - d. What does the hostage look like: race, gender, physical characteristics, such as clothing, hair color & length, complexion, height, weight, build, approximate age, etc.
 - e. The weapon type: shotgun, rifle, handgun, pistol, knife, etc.
 - f. Any injuries, if known.
2. Alert others in your immediate work area of the situation.
3. Grab only necessary personal items and evacuate via the nearest exit.
4. Go to the safe zone for your building
5. If you cannot evacuate safely, close the door and stay in your work area, until you hear the proper authority exclaim, in PLAIN ENGLISH, that they are a member of BCCC Police and it is safe to come out of your work area.
6. If you are the hostage, cooperate with the hostage taker, until the situation has been resolved.

References

Legal References: OSH Act of 1970 – General Duty Clause – Section 5(a)(1)

SACSCOC References: CS 3.11.2

Cross References:

History

Senior Staff Review/Approval Dates: 11/9/2015

Board of Trustees Review/Approval Dates: Enter date(s) here

Implementation Dates: 11/9/2015

